



JAMES K. HAHN
MAYOR

EXECUTIVE DIRECTIVE NO. IC-1

Subject: SUPPORT FOR THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

It is essential that all departments cooperate with the Department of Neighborhood Empowerment (DONE) to assist in fulfilling its' mission of promoting increased participation in government and improved responsiveness to local needs through the creation and support of certified Neighborhood Councils.

All General Managers, Heads of Departments/Offices and Commissions of City Government are directed to designate an Executive Liaison to collaborate with DONE. Executive Liaisons will work closely with the General Manager of DONE and will be responsible for ensuring that their department delivers the necessary support to DONE in order for the City to achieve:

1. Improved responsiveness and communication with certified Neighborhood Councils;
2. A process to consult with the Neighborhood Councils on a quarterly/regional basis, and submit quarterly reports to the Mayor regarding activities;
3. Enhanced education and training for certified Neighborhood Councils related to City policies, procedures, and the delivery of basic services; and,
4. Basic City services provided in a manner expected by our communities and delivered in coordination with the needs expressed by certified Neighborhood Councils.

Executed this 14th day of May, 2002

JAMES K. HAHN
Mayor

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